How To Format Bibliography and Footnotes

Book with one author
Footnote:

Bibliography:

Book with two authors
Footnote:

Bibliography:

Book with more than three authors
Footnote:

Bibliography:

Editor, translator, or compiler
Footnote:

Bibliography:

Chapter or other part of a book
Footnote:

Bibliography:

Chapter of an edited volume originally published elsewhere (common for primary sources)
Footnote:

Bibliography:

Preface, foreword, introduction, and similar parts of a book
Footnote:

Bibliography:

Book published in both printed and electronic forms (N.B.: be sure that it is clear which form was consulted; however, there is no need to indicate “paper” in a citation to a traditional bound book)
Footnote:

Bibliography:

Journal article
Footnote:

Bibliography:

Popular magazine article
Footnote:

Bibliography:

Newspaper article
Footnote:

Bibliography:

Chicago style is for newspaper citations to be made in running text, not in parenthetical notes: As William Niederkorn noted in a New York Times article on June 20, 2002, . . .

Book review

Footnote:

Bibliography:

Personal communications

Footnote:

Bibliography:

It is also possible to cite an email message in running text:
In an e-mail message to the author on October 31, 2002, John Doe revealed that . . .

Websites

General Information: To document a file available for viewing and downloading via the World Wide Web, provide the following information:

   - Author's name
   - Title of document, in quotation marks
   - Title of complete work (if relevant), in italics or underlined
   - Date of publication or last revision
   - URL, in angle brackets
   - Date of access, in parentheses

Personal site

Footnote:

Bibliography:

Professional site

Footnote:
Bibliography:


**Book**

An online book may be the electronic text of part or all of the printed book, or a book-length document available only on the Internet (e.g., a work of *hyperfiction*).

Footnote:


**Article in an electronic journal (ejournal)**

Footnote:


**Article in an electronic magazine (ezine)**

Footnote:


**Newspaper article**

Footnote:


**Review**

Footnote:


**Government publication**

Footnote: