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Student Laptop Program Acknowledgement Form

Review and initial each statement below.

The following items reiterate some of the most important points covered in the <i>Laptop Computer Use Agreement</i> and the <i>Standards for Proper Care</i> addendum which you can read in the student guidebook	Student Initial	Parent Initial
I understand that I am responsible for backing up my own files and that important files should always be stored in at least two locations (such as on the laptop, external hard-drive, CD or fileserver).	___	___
I will not leave my laptop unattended unless it is locked in a secure place. My family is fully responsible for the cost of replacement should my laptop become lost or stolen.	___	___
I understand that my family is financially responsible for the full cost if damage occurs due to my "gross negligence."	___	___
I will not install or use file-sharing programs to download music, video or other media.	___	___
I will not duplicate nor distribute copyrighted materials other than a back-up copy of those items I legally own.	___	___
I will keep the laptop lid fully closed whenever it is moved from one point to another.	___	___
I will read and follow general maintenance alerts from school technology personnel.	___	___
I will report any problems with my laptop to a member of the tech support staff in a timely manner.	___	___
I have read the <i>Equipment Lending Agreement</i> which gives students permission to check out other equipment, such as digital still and video cameras, and agree to those conditions (put an "X" if you decline and therefore will not use this equipment)	___	___

I have read the ***Laptop Computer Use Agreement*** and the ***Standards for Proper Care*** addendum and agree with their stated conditions.

Student Name (printed clearly) _____

Student Signature + Date _____

Parent Name (printed clearly) _____

Parent/Guardian Signature + Date _____

Please return signed form to The Urban School prior to August 8, 2008. Students will not receive their laptops until a signed form has been received by Howard Levin, Director of Technology.