

**Making a Gift of Securities to
Urban School of San Francisco
Federal Tax Id # 94-1622034**

1. Before making the transfer, please notify the Development Office either via email to Jamieson Bunn at jbunn@urbanschool.org, via phone at 415 593 9538, or in writing to Urban School of San Francisco, Attn: Development Office, 1563 Page Street, San Francisco, CA 94117. Please include the following information so that we can properly credit your gift:

Your name
Name of the Stock/Securities
Number of Shares
Estimated Value
Purpose of Donation (Annual Fund, Capital Campaign, etc.)

2. Instruct your broker to transfer your securities or stock to:

Charles Schwab
DTC number 0164
Account number: 5270 1364 for Urban School of San Francisco
Contact: Customer Service 800 435 4000

3. By Board policy, Urban sells the shares at the time of transfer.

Wiring Instructions

Transfer wired funds to:

First Republic Bank
Account 995-0008-2773
Routing number 321-081-669
Contact: Kely Denebeim, 415 262 4171

Please feel free to call the Development Office at 415 593 9538 if you have any questions or require further information.

